

Public Document Pack

DOVER JOINT TRANSPORTATION BOARD

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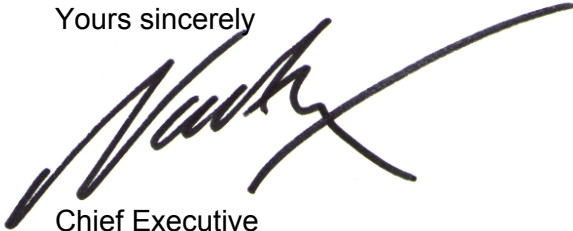
8 February 2016

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the **DOVER JOINT TRANSPORTATION BOARD** will be held in the Council Chamber at these Offices on Thursday 18 February 2016 at 6.00 pm when the following business will be transacted.

Members of the public who require further information are asked to contact Kate Batty-Smith on (01304) 872303 or by e-mail at kate.batty-smith@dover.gov.uk.

Yours sincerely



Chief Executive

Dover Joint Transportation Board Membership:

Dover District Council Members

N J Collor (Vice-Chairman)
T A Bond
P I Carter
T P Johnstone
M J Ovenden
D A Sargent
P Walker

Kent County Council Members

S C Manion (Chairman)
P M Brivio
G Cowan
M R Eddy
G Lymer
L B Ridings
E D Rowbotham

Town Councils and Kent Association of Local Councils (non-voting)

R J Frost (Deal Town Council)
R S Walkden (Dover Town Council)
M W Moorhouse, (Sandwich Town Council)
K Gowland (Kent Association of Local Councils)
S E Hooper (Kent Association of Local Councils)

AGENDA

1 APOLOGIES



To receive any apologies for absence.

2 **APPOINTMENT OF SUBSTITUTE MEMBERS**

To note appointments of Substitute Members.

3 **DECLARATIONS OF INTEREST** (Page 4)

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

4 **MINUTES** (Pages 5-11)

To confirm the attached Minutes of the meeting of the Committee held on 10 December 2015.

5 **SANDWICH TOWN CENTRE IMPROVEMENTS - PROGRESS UPDATE** (Pages 12-13)

To consider the attached report of the Head of Transportation, Kent County Council.

6 **HIGHWAY WORKS PROGRAMME 2015/16** (Pages 14-24)

To consider the attached report of the Director of Highways, Transportation and Waste, Kent County Council.

7 **EXCLUSION OF THE PRESS AND PUBLIC** (Pages 25-27)

The recommendation is attached.

The procedure for determining applications for on-street disabled persons' parking bays is attached.

MATTERS WHICH THE MANAGEMENT TEAM SUGGESTS SHOULD BE CONSIDERED IN PRIVATE AS THE REPORT CONTAINS EXEMPT INFORMATION AS DEFINED WITHIN PART 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972 AS INDICATED AND IN RESPECT OF WHICH THE PROPER OFFICER CONSIDERS THAT THE PUBLIC INTEREST IN MAINTAINING THE EXEMPTION OUTWEIGHS THE PUBLIC INTEREST IN DISCLOSING THE INFORMATION

8 **APPLICATIONS FOR DISABLED PERSONS' PARKING BAYS** (Pages 28-44)

To consider the attached report of the Director of Environment and Corporate Assets.

Access to Meetings and Information

- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.
- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on

the front page of the agenda. There is disabled access via the Council Chamber entrance and a disabled toilet is available in the foyer. In addition, there is a PA system and hearing loop within the Council Chamber.

- Agenda papers are published five clear working days before the meeting. Alternatively, a limited supply of agendas will be available at the meeting, free of charge, and all agendas, reports and minutes can be viewed and downloaded from our website www.dover.gov.uk. Minutes will be published on our website as soon as practicably possible after each meeting. All agenda papers and minutes are available for public inspection for a period of six years from the date of the meeting.
- If you require any further information about the contents of this agenda or your right to gain access to information held by the Council please contact Kate Batty-Smith, Democratic Support Officer, telephone: (01304) 872303 or email: kate.batty-smith@dover.gov.uk for details.

Large print copies of this agenda can be supplied on request.

Declarations of Interest

Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Note to the Code:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI.

Minutes of the meeting of the **DOVER JOINT TRANSPORTATION BOARD** held at the Council Offices, Whitfield on Thursday, 10 December 2015 at 6.00 pm.

Present:

Chairman: Councillor S C Manion (Minute Nos 22-28 only)

Councillors: T A Bond
P M Brivio (Minute Nos 22-29 only)
P I Carter
N J Collor
G Cowan
M R Eddy
G Lymer
M J Ovenden
L B Ridings
E D Rowbotham
D A Sargent
P Walker (Minute Nos 22-30 only)

Also Present: Mrs L Burke (Dover Town Council)
Mr M W Moorhouse (Sandwich Town Council)
Mr K Gowland (KALC)

Officers: Dover District Manager (KCC Highways, Transportation and Waste)
Street Light Asset Manager (KCC Highways, Transportation and Waste)
Senior Project Engineer (KCC Highways, Transportation and Waste)
Highway Projects Engineer (KCC Highways, Transportation and Waste)
Traffic Engineer (KCC Highways, Transportation and Waste)
Freight and Network Improvement Officer (KCC Highways, Transportation and Waste)
Highways and Parking Team Leader
Corporate Estate and Coastal Engineer
Democratic Support Officer

22 APOLOGIES

Apologies for absence were received from Councillor T P Johnstone and Mr R S Walkden.

23 APPOINTMENT OF SUBSTITUTE MEMBERS

It was noted that there were no substitute Members.

24 DECLARATIONS OF INTEREST

It was noted that there were no declarations of interest.

25 MINUTES

The minutes of the meeting of the Joint Transportation Board held on 10 September 2015 were approved as a correct record and signed by the Chairman.

The Senior Project Engineer (SPE) introduced the report which gave an update on the Safe and Sensible Street Lighting project. As part of Phase 1 of the project, four sites in the Dover District had initially been switched off for a period of 12 months which had subsequently been extended to 2 years. Consultation with the Police indicated that there had largely been no impact on crime or road safety as a result of the switch-off.

In respect of Whitfield Hill, 15 enquiries had been received since 2013. One incident of crime had occurred in December 2013 but this had not been related to the absence of lighting. If columns were restored, the cost of running and maintaining them needed to be taken into account.

Councillor G Cowan expressed surprise that it was proposed to remove columns on Whitfield Hill. Before 2013 there had been fatalities there, and a couple of cars had recently ended up in the roadside hedge. Councillor M R Eddy stressed that an improved maintenance regime was needed for road markings and reflectors if there was to be no lighting. The SPE advised that there were always a number of factors involved in any road traffic accident. For each site the team had considered whether lighting was a contributory factor, but he undertook to review this site. He advised that maintenance work had been carried out in 2013 on road studs and reflectors, and that additional markers could be installed to help motorists maintain a visual line. However, beyond that there was no special maintenance regime for unlit roads. In response to Councillor M J Ovenden, he agreed to review whether lights in the vicinity of houses could remain in place. In response to Members who suggested cats' eyes to replace reflector strips on columns, the SPE undertook to investigate these whilst highlighting their relatively high cost. He also agreed to look at reflectors for the escape lane.

In respect of the A257 Ash Bypass, Councillor P I Carter raised concerns about agricultural workers using the road in darkness. Councillor L B Ridings commented that he had received no enquiries or concerns about this site since switch-off. The SPE clarified that only two junctions were currently lit.

In respect of Betteshanger Road, the SPE advised that, whilst there had been no concerns raised about crime, it was recommended that the lights be left switched off but not removed at this stage until such time as it became clearer what impact the Hadlow College development would have on traffic numbers, etc.

Turning to Farthingloe, Folkestone Road, Members were advised that, whilst there had been one serious accident involving a foreign lorry driver, the absence of lighting had not been a factor. It was proposed to restore lighting to six columns to coincide with the start of the 40mph speed limit and light the cycle path. Columns outside this area would be removed.

Councillor Cowan commented that there had been two burglaries at the farm shop immediately after the switch-off. He had therefore requested that a small number of columns around the farm shop be switched back on. Councillor N J Collor agreed, adding that the Farthingloe development would be considerably bigger than development taking place at Betteshanger. The SPE undertook to review the reinstatement of five columns around the farm shop. He added that Farthingloe was likely to require significant improvements and changes to the road network in order to provide an access to the new development. The development access layout was most likely to incorporate use of the existing lights. At Betteshanger the

road was relatively new and the alignment straightforward which meant that it was likely that the Hadlow development would be able to use the existing lights. The SPE undertook to consult the KCC development team who had details of the proposals.

Councillor P Walker commented that there would almost certainly be an increase in criminal activity in residential areas if lighting were removed. The SPE responded that, following the implementation of part-night lighting across the county, Police analysis had indicated that there was no correlation between crime and darkness and, in fact, crime had increased and decreased in both lit and unlit areas.

In response to questions from Members about the lack of certainty surrounding column switch-off times, the SPE advised that columns used cheaper lunar-based timers. The new LED columns would incorporate a clock-based timer linked to a central management system.

Councillor Cowan referred to the recent consultation on LED lights, and suggested that KCC should wait to see the outcome of this consultation before making any decisions on removing columns, particularly as considerable savings were likely to be made. The SPE explained that the switch-off exercise had begun at a time when the availability of £40 million to install LED columns could not have been foreseen. If the roads which were the subject of the switch-off were being built today, lighting would not be installed. He emphasised that installing LED lights at these sites was not an option.

RESOLVED: That, notwithstanding that Members have significant concerns about some of the proposals, recommendations not be made to the KCC Cabinet Member at this stage as it is considered appropriate to wait until the outcome of the LED project consultation is known, and that this should be the subject of a report to the Board at the earliest opportunity.

27 QUALITY BUS PARTNERSHIP COORDINATION MEETINGS: APPOINTMENT OF JTB REPRESENTATIVE

The Board was advised that it was required to appoint a replacement for Councillor F J W Scales, who was no longer a member of the Board, to attend quarterly coordination meetings of the Quality Bus Partnership.

It was proposed by Councillor M R Eddy and duly seconded that Councillor P M Brivio should be appointed. On being put to the vote, the motion was LOST.

It was proposed by Councillor N J Collor and duly seconded that Councillor T A Bond should be appointed. On being put to the vote, the motion was CARRIED.

RESOLVED: That Councillor T A Bond be appointed to attend quarterly coordination meetings of the Quality Bus Partnership.

28 COOTING ROAD, AYLESHAM - PROPOSED WAITING RESTRICTIONS

The Traffic Engineer (TE) presented the report which outlined proposals to introduce waiting restrictions at Cooting Road, Aylesham. As a result of concerns raised by local businesses during consultation, a compromise was proposed in that parking would be restricted overnight only – from 7.00pm to 7.00am. The parish council and residents had indicated that they were in favour of this proposal. In

response to the Chairman, the TE advised that the new access road to be constructed off Cooting Road would have restrictions on its corners, and was likely to have a slight effect on daytime parking. He understood that it would be for buses only.

RESOLVED: That it be recommended that waiting restrictions at Cooting Road, to apply overnight between 7.00pm and 7.00am, Monday to Sunday, be progressed.

(Following the departure of the Chairman, Councillor N J Collor assumed the chairmanship of the meeting).

29 SOUTH STREET, DEAL - HIGHWAY IMPROVEMENTS

The Project Engineer (PE) reported to Members the outcome of secondary consultation undertaken on proposals to improve the highway layout of South Street. The initial consultation had elicited a huge response, with many objecting to the proposed change in the direction of traffic. As a result, the proposals had been amended (as set out at Appendix B of the report) to better meet the needs of Deal's residents, businesses and bus users. Members were referred to paragraph 1.3 of the report which set out the key objectives/outcomes of the proposed improvements.

Particular concerns raised by respondents during the secondary consultation had been the loss of loading facilities, the length of the bus-stop and reduced accessibility to the taxi rank. These issues had all been addressed, with the provision of a loading bay and dropped kerbs to maintain access for businesses; a reduction in length of the bus-stop to ensure that buses could not park underneath residential properties; and the use of different materials on the carriageway to allow taxis to over-run the area. Concerns had also been raised about the location of the bus-stand in Beach Street. Officers were potentially looking to utilise the coach bay in Beach Street as a waiting area for buses. Members were requested to agree that the South Street scheme be progressed to the construction stage, and to note that proposals for Beach Street would be a separate scheme requiring further consultation.

In response to a query from Councillor Rowbotham, the PE undertook to find out whether funding for the scheme, if partially unused, would be returned to central Government. Councillors Bond and Eddy praised Mr Hilden's refreshing approach to consultation, and his efforts in achieving a scheme that addressed residents' and businesses' concerns. In respect of Victoria Road, Members were advised that the length of the loading bay had been shortened and 'blips' would be installed. These measures would address a problem highlighted by Deal Town Council caused by cars parking on the corner and blocking access for buses.

RESOLVED: (a) That it be noted that the proposed scheme, inclusive of the amendments set out at Appendix B of the report, would be progressed to the construction phase.

(b) That it be noted that works to Beach Street would be the subject of further consultation.

30 SANDWICH: TRAFFIC MANAGEMENT PROPOSALS

The Freight and Network Improvement Officer referred Members to the report which gave an update on traffic management proposals for Sandwich town centre. Sandwich Town Council had voted for the proposals which were to be progressed using up to £80,000 of Section 106 monies that had been allocated to the Council to spend as it wished. A number of the proposals were likely to be contentious, such as proposals for Breezy Corner, but KCC engineers had been tasked to explore all options. Proposals for Breezy Corner, New Street and High Street would come back to the Board following consultation.

Mr Moorhouse informed the Board that there was a strong demand from Sandwich residents for action to be taken to resolve traffic problems in the town. The key issues highlighted during consultation undertaken by the Sandwich Town Team had been the damage to heritage assets, pedestrian safety and the need to encourage tourism and regeneration.

Councillor Eddy welcomed the proposals which were better conceived and more coherent than the proposals previously brought before the Board for consideration. Councillor L B Ridings welcomed the proposals which would help to address the significant number of foreign lorries getting stuck in the town centre. In response to Councillor Collor, it was clarified that the £80,000 would cover the cost of carrying out only some of the works. Some works would require additional funding, and it was intended to hire a consultant who had experience of bidding for additional funds from e.g. the Heritage Lottery Fund.

RESOLVED: That the report be noted.

31 LOCAL WINTER SERVICE PLAN

The Dover District Manager (DDM) presented the report which informed the Board of the arrangements in place in the event of snowfall/icy conditions.

RESOLVED: That the report be noted.

32 HIGHWAY WORKS PROGRAMME 2015/16

The DDM introduced the report which updated Members on works that had been approved for construction in 2015/16. In respect of Appendix A, planned footway improvement works to King Street had encountered conservation problems. On street lighting, works to the Townwall Street underpass had largely been completed. In respect of developer-funded works at Coombe Valley Road, these had largely been completed but the developer's bond had been withheld pending remedial works to the footway to repair damage done by HGVs. Referring to Appendix E, Councillor Collor commented that works to the A20 York Street and Union Street roundabouts were being carried out as part of the Harbour Revision Order for the expansion of the Western Docks and, as such, would need to be completed by January 2017.

The DDM undertook to ask the Drainage Engineer to contact Councillor Bond in order to update him on whether there were any works planned for Church Lane, Albert Road and Southwall Road. Councillor Eddy added that it had been reported at KCC's Flood Risk Management Committee that groundwater levels were exceptionally high and a number of high tides were expected during the Christmas period. Councillor Carter mentioned a number of road signs that had fallen over or were obscured by vegetation, including signs at the junction of Dover and Deal Roads in Sandwich and Weddington Lane on the A257. The DDM advised that

highway inspectors made regular road checks so it was to be hoped that fallen signs would be picked up during these checks. Warning and regulatory signs were a priority and remedial works would generally be actioned within 28 days. Members were asked to report damaged signs to the KCC helpline or website. The DDM confirmed that he was aware of signs that had been flattened at the top of Lydden Hill, leading to foreign HGVs parking in the u-turn facility. The signs had been reported to Highways England whose responsibility they were. KCC was aware of particular sites which had been the subject of ongoing fly parking.

RESOLVED: That the report be noted.

33 EXCLUSION OF THE PRESS AND PUBLIC

That, under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the remainder of the business on the grounds that the item to be considered involves the likely disclosure of exempt information as defined in paragraphs 1 and 2 of Part 1 of Schedule 12A of the Act.

34 APPLICATIONS FOR DISABLED PERSONS' PARKING BAYS

The Corporate Estate and Coastal Engineer introduced the report which outlined details of eleven disabled persons' parking bay applications, and proposed the removal of eight bays which were no longer needed. Following informal consultation with neighbours, no letters of objection had been received in respect of Applications A, C, E, F, G, I, J and K. Since these applications met all the criteria, it was recommended that they proceed to the second stage of formal advertisement and, thereafter, be sealed by KCC should no objections be received during the advertisement period.

One letter of objection had been received in respect of Application D but, since the application met all the criteria, it was recommended that it also be progressed to the second stage. Application B had been the subject of formal consultation which had elicited one letter of objection. However, the applicant met all the criteria and it was therefore recommended that the application be sealed by KCC. Three letters of objection had been received in respect of Application H following informal consultation. A garage and parking space were available to the applicant at the rear of the property. Given that provision of a disabled parking bay would not improve the applicant's existing circumstances, it was recommended that the application be refused.

Item L of the report recommended the removal of eight bays which were no longer needed.

- RESOLVED: (a) That it be recommended that Applications A, C, D, E, F, G, I, J and K be formally advertised and, in the event that no objections are received, they be recommended for sealing by Kent County Council (with any objections being referred back to a future meeting of the Dover Joint Transportation Board for further consideration).
- (b) That it be recommended that Application B be sealed by Kent County Council.
- (c) That it be recommended that Application H be refused.

- (d) That it be recommended that the eight disabled persons' parking bays detailed in Item L of the report be formally advertised with the intention of removing them and, in the event that no objections are received, that they be recommended for sealing by Kent County Council (with any objections being referred back to a future meeting of the Dover Joint Transportation Board for further consideration).

The meeting ended at 7.56 pm.



SANDWICH TOWN CENTRE IMPROVEMENTS – PROGRESS UPDATE

To: Dover Joint Transportation Board - 18 February 2016

By: Tim Read – Head of Transportation, KCC

Classification: Unrestricted

Information only

1. Introduction

This report follows on from the JTB report submitted on the 10th December 2015 outlining proposed improvements to Sandwich Town Centre.

It was agreed that KCC would keep the Dover JTB informed of progress with developments in the work.

2.0 The Improvements

KCC has assigned an engineer to work on the short term proposals. This Engineer can commit 2 days per week to this work.

1. Install a 7.5 Tonne Weight Restriction across the Town.

The KCC engineer is creating a timeline and providing a quote for the works. This work will be prioritised and it is hoped to install the signs alongside the village gateway features. Liaison with the Town Council will take place to confirm the design of the signs and costings before they are finalised.

The 7.5T Restriction will be implemented as an Experimental TRO. Before and After data will be collected to measure the impact of the restriction with the results of the consultation being brought before the JTB at a later date for recommendation as to whether to implement permanently.

2. Install 3 new village gateway features and multilingual signage on the outskirts of the town.

The KCC engineer is creating a timeline and providing a quote for the works. This work will be prioritised and hoped to install alongside the 7.5T weight restriction signage. Liaison with the Town Council will take place to confirm the design of the gateways and costings before they are finalised. Additionally STC are looking to replace the damaged gateway on the Ramsgate Road.

3. Employ an external consultant to holistically look at Sandwich in its entirety and propose changes to improve traffic flows and the pedestrian experience.

KCC and STC drafted a brief outlining the required outcomes for this work. Particular focus has been given to the project scope to ensure the outcomes are achievable on time and within the allocated budget.

This Brief is now out with the consultants and we are awaiting the quotes. Interviews will take place following which it is hoped a consultant will be appointed.

4. Employ KCC to carry out detailed analysis of Breezy Corner with a view to create a design that will protect the pedestrians and historic buildings from damage caused by vehicles.

The Engineer has scheduled to carry out site visits and further updates will be given as appropriate.

5. Employ KCC to carry out detailed analysis with a view to create a design to install parking chicanes along New Street and High Street (in place of originally proposed traffic tables).

The Engineer has scheduled to carry out appropriate site visits and further updates will be given as appropriate.

3.1

Future Meeting if applicable:	A further progress report will be presented at a later JTB
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Contact Officers:	Tim Middleton, Freight & Network Improvement Officer (03000 412457)
Reporting to:	Tim Read, Head of Transportation (03000 411662)

Annex List

NA	NA
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Background Papers

NA	NA
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To: Dover Joint Transportation Board
By: KCC Highways, Transportation and Waste
Date: 18 February 2016
Subject: Highway Works Programme 2015/16

Classification: Information Only

Summary: This report updates Members on the identified schemes approved for construction in 2015/16

1. Introduction

This report provides an update and summarises schemes that have been programmed for delivery in 2015/16

Footway and Carriageway Improvement Schemes – see Appendix A

Drainage Repairs & Improvements – see Appendix B

Street Lighting – see Appendix C

Transportation and Safety Schemes – See Appendix D

Developer Funded Works – Appendix E

PROW – Appendix F

Bridge Works – see Appendix G

Traffic Systems – see Appendix H

Combined Member Fund – see Appendix I

Conclusion

1. This report is for Members information.

Contact Officers:

The following contact officers can be contacted on **03000 418181**

Toby Howe	East Kent Highway Manager
Steve Rivers	Dover District Manager
Sue Kinsella	Street Lighting Manager
Katie Moreton	Drainage Manager& Interim Structures Manager
Alan Casson	Resurfacing Manager
Toby Butler	Traffic Systems

Appendix A – Footway and Carriageway Improvement Schemes

The delivery of these schemes is weather dependent; should it prove not possible to carry out these works on the planned dates, new dates will be arranged and the residents will be informed by a letter drop to their homes.

Machine Resurfacing – Contact Officer Byron Lovell			
Road Name	Parish	Extent of Works	Current Status
None			
Footway Improvement - Contact Officer Neil Tree			
Road Name	Parish	Extent and Description of Works	Current Status
King Street	Sandwich	From its junction with Short Street to its junction with No Name Street – Footway reconstruction. This scheme is still in the design stages	Consultation with Dover District Council on-going in regard to materials.
Micro Surfacing - Contact Officer Clive Lambourne			
Road Name	Parish	Extent of Works	Current Status
Telegraph Road	Deal	From its junction with St Richard's Road to its junction with Hamilton Road	Deferred due to planned utility works will be considered in next year's programme
Surface Dressing - Contact Officer Clive Lambourne			
Road Name	Parish	Extent of Works	Current Status
None			

Appendix B – Drainage

Drainage Works – Contact Officer Kathryn Lewis			
Road Name	Parish	Description of Works	Current Status
No Drainage works planned over £5000			

Appendix C – Street Lighting

Structural testing of KCC owned street lights has identified the following as requiring replacement this financial year. A status of complete identifies that the column replacement has been carried out. Programme dates are identified for those still requiring replacement.

Street Lighting Column Replacement – <i>Contact Officer Sue Kinsella</i>			
Road Name	Parish	Description of Works	Status
Bench Street	Dover	Replacement of 10 street lights complete with LED Lanterns	Part Complete Works to be completed by end March 2016
King Street	Dover	Replacement of 9 street lights complete with LED Lanterns	Part Complete Works to be completed by end March 2016
Market Square	Dover	Replacement of 12 street lights complete with LED Lanterns	Part Complete Works to be completed by end March 2016
Cannon Street	Dover	Replacement of 11 street lights complete with LED Lanterns	Part Complete Works to be completed by end March 2016
Biggin Street	Dover	Replacement of 9 street lights complete with LED Lanterns	Part Complete Works to be completed by end March 2016
Vale View Road	Aylesham	Replacement of 3 street lights complete with LED Lanterns	Works Completed
St Davids Avenue	Dover	Replacement of 2 street lights complete with LED Lanterns	Works to be completed by March 2016
St Georges Crescent	Dover	Replacement of 1 street light complete with LED Lantern	Part Complete Works to be completed by end March 2016
St Nicholas Close	Deal	Replacement of 4 street lights complete with LED Lanterns	Works to be completed by end March 2016
Liverpool Road	Walmer	Replacement of 3 street lights complete with LED Lanterns	Works Completed
Freemans Way	Deal	Replacement of 4 street lights complete with LED Lanterns	Works to be completed by end March 2016
Wellesley Avenue	Deal	Replacement of 3 street lights complete with LED Lanterns	Works Completed
Redsull Avenue	Mill Hill	Replacement of 4 street lights complete with LED Lanterns	Works to be completed by end March 2016

Davies Avenue	Mill Hill	Replacement of 3 street lights complete with LED Lanterns	Works Completed
Douglas Avenue	Mill Hill	Replacement of 5 street lights complete with LED Lanterns	Works to be completed by end March 2016
Bulwark Road	Deal	Replacement of 3 street lights complete with LED Lanterns	Works to be completed by end March 2016
Orchard Avenue	Deal	Replacement of 1 street light complete with LED Lantern	Works Completed
North Barrack Road	Walmer	Replacement of 2 street lights complete with LED Lanterns	Works Completed
Arthur Road	Deal	Replacement of 2 street lights complete with LED Lanterns	Works to be completed by end March 2016
Russell Street	Dover	Removal Of Car Park Street lighting	Works Completed
St James Street	Dover	Complete Removal Of 3 Street lights	Works Completed
St James Lane	Dover	Complete Removal Of 3 Street lights	Works Completed
Dolphin Lane	Dover	Complete Removal Of 3 Street lights	Works Completed
Charles Road	Deal	Replacement of 1 street light complete with LED Lantern	Works to be completed by end March 2016
Mongeham Road	Deal	Replacement of 1 street light complete with LED Lantern	Works to be completed by end March 2016
Wilmott Place	Eastry	Replacement of 1 street light complete with LED Lantern	Works to be completed by end March 2016
Monks Way	Sandwich	Replacement of 1 street light complete with LED Lantern	Works to be completed by end March 2016
The Marina	Deal	Replacement of 1 street light complete with LED Lantern	Works to be completed by end March 2016
The Chain	Sandwich	Replacement of 1 street light complete with LED Lantern	Works to be completed by end March 2016
Herbert Street	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by end March 2016
St Barts Road	Sandwich	Replacement of 1 street light complete with LED Lantern	Works Completed
Templeside	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by end March 2016
The Beach	Deal	Replacement of 1 street light complete with LED Lantern	Works to be completed by end March 2016

Ash Road	Sandwich	Replacement of 2 street lights complete with LED Lanterns	Works to be completed by end March 2016
Deal Road	Sandwich	Replacement of 3 street lights complete with LED Lanterns	Works to be completed by end March 2016
Mason Dieu Road	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by end March 2016
Marina Parade	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by end March 2016
Mary Road	Deal	Replacement of 1 street light complete with LED Lantern	Works to be completed by end March 2016
Northbourne Road	Deal	Replacement of 1 street light complete with LED Lantern	Works to be completed by end March 2016
Pencester Road	Dover	Replacement of 2 street lights complete with LED Lanterns	Works to be completed by end March 2016
Poulders Gardens	Sandwich	Replacement of 2 street lights complete with LED Lanterns	Works to be completed by end March 2016
Sandown Road	Sandwich	Replacement of 3 street lights complete with LED Lanterns	Works to be completed by end March 2016
Sheridan Road	Dover	Replacement of 1 street light complete with LED Lantern	Works to be completed by end March 2016
Trinity Place	Deal	Replacement of 1 street light complete with LED Lantern	Works to be completed by end March 2016
The Street	Ash	Replacement of 1 street light complete with LED Lantern	Works to be completed by end March 2016
Whitefriars Way	Sandwich	Replacement of 3 street lights complete with LED Lanterns	Works to be completed by end March 2016
Woodnesborough Road	Sandwich	Replacement of 3 street lights complete with LED Lanterns	Works to be completed by end March 2016
York Street	Dover	Replacement of 5 street lights complete with LED Lanterns	Works to be completed by end March 2016

Appendix D – Transportation and Safety Schemes

Local Transport Plan Schemes - Contact Officer Gary Peak			
Road Name	Parish	Description of Works	Current Status
Sandwich	Sandwich	Dropped kerbs to facilitate pedestrian access	Scheme on hold due to budget constraints.
Queen Street	Dover	Alterations to improve cycle crossing point	Outline design in progress.
A257 Canterbury Road	Wingham Well	New footway in front of the properties on the South Eastern side of the road (Frema to Willow Cottage)	Design complete, consultation in progress for construction in 2016/17 if acceptable
Dover Road/ Ringwould Road	Deal	Signing improvements (CRM)	Scheme Complete
Various Roads	Capel Le Ferne	20 mph scheme to encourage increased levels of walking and cycling	Detailed design in progress, consultation to commence shortly.
Local Growth Fund Schemes - Contact Officer Gary Peak			
South Street	Deal	Alterations to incorporate improved bus facilities	Works ordered and due to commence 8 th February 2016 and will run for 12 weeks.

Appendix E – Developer Funded Works

Developer Funded Works (Section 278 Agreement Works)			
Scheme Name	Parish	Description of Works	Current Status
Honeywood Parkway (Near Tesco Supermarket)	Whitfield	Provision of a new access road junction	Works complete.
Coombe Valley Road	Dover	Construction of vehicular accesses at Buckland Hospital	Further works required to alleviate damage to the footway.
Old Park Hill	Dover	Footway works connected to S38 development	Works underway.
Market Place	Aylesham	New parking bays and associated highway works	Works complete.

A20 York Street and Union Street Roundabout	Dover	Roundabout to be changed to Traffic Signalled Junction	Works to start in August 2016.
A20 Prince of Wales Roundabout	Dover	Roundabout to be changed to Traffic Signalled Junction	Monday 22 nd February 2016 to August 2016.
Whitfield Urban Expansion, Sandwich Road	Whitfield	New access and improvements on Sandwich Road	Works complete.
Cranleigh Drive	Whitfield	Provision of a new access for Care Home	Works underway.
A258 London Road	Sholden, Deal	New Puffin Crossing	Works complete. Minor remedial Works agreed to commence in January 2016.
Hyton Drive (off Church Lane)	Deal	3 new accesses leading to a Development of 194 dwellings	Temporary accesses in place to provide access for S38 works.
Spinney Lane	Aylesham	Junction improvements, Spinney Lane/Adisham Road/Pond Lane	Works Complete. However, the Junction layout is to be slightly amended after the Stage 3 Safety Audit Report Recommendations and Designer's response.
Fishmonger's Lane	Dover	New public car park. Modifications to Fishmonger's Lane and Bench Street	Works complete.
Wingham Wildlife Park, Rushenden Road	Wingham	Provision of enhancements to the existing pedestrian crossing from car park to Wildlife Park	Works Complete.
Station Road	Walmer	Relocation of bus stops on Dover Road and adjustment to kerblines on Station Road	Works to commence in early 2016.
Lasletts Yard, Marshborough Road	Woodnesborough	New bellmouth access, new footway and crossovers	Works underway.
Coombe Valley Road	Dover	New access into private development	Works complete. Minor remedial Works agreed to commence in January 2016.

The Street	Preston	Pedestrian/Footway improvements	Awaiting Technical Acceptance.
Hammill's Brickworks, Hammill Road/Selson Lane	Woodnesborough	New bellmouth access into private development and minor amendments to existing access	Works to commence in early 2016.
Castle Street/ Russell Street/Dolphin Passage	Dover	Traffic calming works on Castle Street, new turning head and associated highway works on Russell Street and improvements to footways in Dolphin Passage	Works to commence on 18 January 2016.

Appendix F - Public Rights of Way

Public Rights of Way – Contact Officer Andrew Hutchinson			
Path No	Parish	Description of Works	Current Status
EB10	Dover	Provision of stone surface to footpath	Complete
ER55A, ER60 & EB13	Guston	Surface improvements to byways North Downs Way	Complete

Appendix G – Bridge Works

Bridge Works – Contact Officer Tony Ambrose			
Road Name	Parish	Description of Works	Current Status
No works planned			

Appendix G – Traffic Systems

There is a programme of scheduled maintenance to refurbish life expired traffic signal equipment across the county based upon age and fault history. The delivery of these schemes is dependent upon school terms and holiday periods; local residents, businesses and schools will be informed verbally and by a letter drop of the exact dates when known.

Traffic Systems - Contact Officer Toby Butler		
Location	Description of Works	Current Status
No traffic signal refurbishment work being carried out this year		

Appendix H – Combined Member Fund – programme update for the Dover District

Combined Member Fund programme update for the Dover District.

The following schemes are those which have been approved for funding by both the relevant Member and by Roger Wilkins, Acting Director of Highways and is up to date as of 11^h January 2016.

The details below are for Highway Schemes **only** and **does not** detail contributions Members have made to other groups such as Parish and District Councils or list traffic speed surveys.

More detail on their schemes can accessed by each Member via the online database or by contacting their Combined Member Fund Engineer.

Pam Brivio

Scheme	Status
Beaufoy Road, Dover - Investigation of 'Unsuitable for HGVs' sign	Design in progress

Gordon Cowan

Scheme	Status
The Linces, Dover – road widening including waiting restrictions and relocation of bus stop	Design in progress

Mike Eddy

Scheme	Status
Manor Road & London Road, Deal – review of signage and car parking for hall	Handed over for delivery
St Richards Road, Deal – Improved signage to surgery and white bar access marking	Works complete
St Richards Road, Deal – bollards to prevent verge parking	Works complete
Kingsdown Road, Walmer - Gateway	Design in progress

Beach Street, Deal – coloured surfacing and improved signage	Design in progress
Wellesley Avenue, Walmer – give way road markings	Works complete
Northwall Road, Deal – white bar access marking	Works complete
Dover Road, Walmer – SLOW road markings	Works complete
Golf Road, Deal - waiting restrictions	Design in progress
Walmer – 3 x new trees	Handed over for delivery

Geoff Lymer

Scheme	Status
No current schemes	

Steve Manion

Scheme	Status
Cooting Road, Aylesham – Waiting restrictions	Design in progress
West Langdon – bollards to protect island	Works complete

Leyland Ridings

Scheme	Status
Sandown Road, Sandwich – extension of yellow lines	Handed over for delivery
Sandown Road, Sandwich – yellow lines to form passing place	Design in progress

Eileen Rowbotham

Scheme	Status
Manor Road & London Road, Deal – review of signage and car parking for hall	Handed over for delivery
St Richards Road, Deal – Improved signage to surgery and white bar access marking	Works complete
St Richards Road, Deal – bollards to prevent verge parking	Works complete
Kingsdown Road, Walmer - Gateway	Design in progress
Beach Street, Deal – coloured surfacing and improved signage	Design in progress
Wellesley Avenue, Walmer – give way road markings	Works complete
Northwall Road, Deal – white bar access marking	Works complete
Dover Road, Walmer – SLOW road markings	Works complete
Golf Road, Deal – waiting restrictions	Design in progress

1.1 Legal Implications

1.1.1 Not applicable.

1.2 Financial and Value for Money Considerations

1.2.1 Not applicable.

1.3 Risk Assessment

1.3.1 Not applicable.

Contacts: Toby Howe/Steve Rivers 03000 418181

DOVER DISTRICT COUNCIL

DOVER JOINT TRANSPORTATION BOARD – 18 FEBRUARY 2016

EXCLUSION OF THE PRESS AND PUBLIC

Recommendation

That, under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the remainder of the business on the grounds that the item to be considered involves the likely disclosure of exempt information as defined in the paragraphs of Part I of Schedule 12A of the Act set out below:

<u>Item Report</u>	<u>Paragraph Exempt</u>	<u>Reason</u>
Applications for Disabled Persons' Parking Bays	1 and 2	Information relating to any individual and Information which is likely to reveal the identity of an individual

DOVER JOINT TRANSPORTATION BOARD

PROCEDURE FOR DETERMINING APPLICATIONS FOR ON-STREET DISABLED PERSONS' PARKING BAYS

1. Under the current arrangements with Kent County Council (the Highway Authority), an applicant has to satisfy a list of criteria set by the County Council in order to qualify for a disabled person's parking bay being provided outside, or close to, his or her house. The set of criteria was adopted by this Board at its meeting held on 7 February 2005 and is as follows:
 - All applicants must hold a current and valid Blue Badge
 - All applicants must also be in receipt of, or have proof of entitlement to:

Personal Independence Payment (PIP) at the enhanced rate **or**

If under 65 years of age - entitlement to the higher rate mobility component of the Disability Living Allowance **or**

If 65 years or over – entitlement to the Higher Rate of Attendance Allowance if applicant was 65 years or over when entitlement was first claimed **or**

Another entitlement which may be allowable e.g. War Pension.
 - The applicant must not have any space available for parking their vehicle in an off-street parking facility.
 - There are parking problems within the road, for example, the applicant regularly has difficulty finding available space on-street close to his or her property (this will be assessed post-application by a highway engineer).
2. Bays will not be provided in locations which may compromise public safety, e.g. on a bend or brow of a hill, close to a junction, within a turning head of a cul-de-sac, where the road is too narrow or where parking is already prohibited, e.g. on yellow lines, zigzag lines, etc.
 3. The provision of a disabled persons parking bay **must** relieve congestion on the public highway.

Process after receipt of application

4. Providing the applicant meets the criteria set out above, the first stage in processing the application is that neighbours who may be immediately affected by the provision of a bay will be informally consulted.
5. Once informal consultation has been completed, the proposals (including any objections received) will be reported to the Dover Joint Transportation Board which will make an initial decision on whether the application should be refused or progressed to the second stage of formal advertisement and consultation. A

recommendation to refuse the application would be made to Kent County Council and would mean that the application proceeds no further.

6. If the Board agrees that the application should be progressed to the second stage, a Traffic Regulation Order (TRO) will be made. This is a legal document that allows the Highway Authority to regulate the use of bays and helps to prevent their misuse. The proposed TRO will be advertised in a local newspaper and affected parties will be formally consulted.
7. At this stage, a bay may be marked on the highway. However, it will not be enforceable until the TRO has been formally made (or 'sealed').
8. If objections are received during the formal consultation stage, they will be reported to the Dover Joint Transportation Board for a further decision. In the event that Kent County Council accepts a recommendation from the Dover Joint Transportation Board to refuse an application, the interim bay will be removed. If the Board makes a recommendation to approve the application, the TRO will be sealed. (If no objections are received during the formal consultation stage, the TRO will be sealed without further reference to the Board.)
9. It should be noted that the applicant will not have exclusive rights to the parking bay. Anyone holding a valid Blue Badge may park in the bay.
10. A TRO can take between 9 and 12 months on average from when it has been agreed in principle to the time of implementation. It is a lengthy process due to the need for the Council to adhere to the statutory procedures laid down by the Department for Transport.
11. When a bay is established on the highway it will be assessed periodically against the criteria to ensure that it is still justified. If the bay is no longer required for the original use or the criteria are no longer met, it may be removed.

Document is Restricted